

South Carolina Career and Technology Education Administrators Association

2018 Scholarship Application



**A scholarship program to assist senior
CATE completers in pursuit of their
career goals**

NOTE: Please save this file and open with MS Word.

Instructions for Completing the Application Package

QUALIFICATIONS/CRITERIA

Nominee must be a South Carolina high school senior **and a career and technology education completer as defined by CIP code designation, having earned four or more CATE Carnegie units of site-based (school campus) credit OR three or more CATE Carnegie units of site-based (school campus) credit in one of the recently approved Three Unit Completer Programs. Please refer to the most recent CATE Student Reporting Procedures Guide if you have questions.**

<https://ed.sc.gov/instruction/career-and-technology-education/performance-accountability/cate-data-collection-and-reporting/2017-18-cate-student-reporting-procedures-guide>

To be a completer, the final level of the instructional training program must be completed.

Preparing your Application Package...

A completed application package must be received by the Scholarship Committee by the deadline.

The application package must be postmarked no later than **March 1, 2018**.

All information on the application form must be fully completed. Failure to complete all sections will result in disqualification or point deduction. A photocopy of the form may be submitted if an original form is not available.

1. **Applicant:** Applicant information should be complete. Each applicant needs to indicate the CATE district (1, 2, 3 or 4) of their school. (See enclosed sheet)

2. **Aspiration:** Indicate the career you plan to pursue, the college/technical school (with address) you plan to attend, and your major. If available, include a copy of your college acceptance letter.

3. **Awards and Activities:** List all honors and accomplishments you have received during high school (i.e. student of the month, etc.). List extra curricular activities (school, civic, church, etc.) and offices held or honors received.

4. **Work Experience:** List any paid or unpaid jobs you have had in the last two years (can include work you do at home).

5. **Reference Letter:** Three responsible adults, at least 21 years old, not related to you and who are not your legal guardians, must each write a

letter of reference. The three references listed on the application form must be the same adults writing the reference letters. **Reference letters MUST be included in your application package. If sent separately, your application will automatically be disqualified.** In general, the three letters should be written by adults who are familiar with your personal life, community involvement, and academic accomplishments.

6. **Essay:** Write an essay on why you need financial assistance to complete your educational/career goals. If more space is needed, please attach to application.

SUBMISSION CRITERIA

1. Send one copy of an official transcript.

ONE COPY ONLY of your Official Transcript of Grades or permanent record showing final grades for the 9th – 11th grades is required. It must clearly show a cumulative GPA. The first semester grades of all your classes for your senior year must be included.

2. Failure to complete all portions of this form will result in points deducted from your score or in disqualification.

3. Submit the scholarship application, official transcript in a separate sealed envelope and reference letters to the Scholarship Committee in one large envelope.

All applications must be postmarked no later than **March 1, 2018**. The \$1,500 scholarship will be mailed to the college in which the student enrolls once a Student Verification of Enrollment form is received. **The recipients will receive their award at the spring meeting of the Career and Technology Education Administrators Association in Rock Hill on Thursday April 12, 2018.** The scholarship money must be used in the fall semester. Mail application to:

CTEA SCHOLARSHIP COMMITTEE

**Bonds Career Center
505 North Main Street
Greer, SC 29650
Attn: Mike Parris**

Career and Technology Education Administrators Association Scholarship Application

1. Applicant

First Name	Middle	Last	Date of Birth (MM, DD, YYYY)
Parent/Guardian Name		Home Phone Number	
Home Address	City	State	Zip Code
Student's Email		Cell Phone Number	
Name of Career Center or High School	School Phone Number	School District	CATE District (See Map)

School Address	City	State	Zip Code
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2. Aspiration – Intended Profession/Career: _____ College Major _____

Name and Address of College/Technical School You Plan to Attend _____

3. Awards and Activities (List Honors and Accomplishments of Your Educational Career)

List Extracurricular Activities and Offices Held in Each

4. Work Experiences (Paid or Volunteer)

5. References: Letters from each of these adults must be included in your application package. Reference letters may not be written by the applicant, anyone under 21 years of age, or anyone related to or serving as the guardian of the applicant. At least one phone number must be included for each reference.

Last Name	First Name	Prefix (Mr., Ms., Mrs., Dr.)	Association with Applicant (Ex. – Teacher, Counselor, Minister, Employee)
()	()	()	()
Daytime Phone		Evening Phone	

Last Name	First Name	Prefix (Mr., Ms., Mrs., Dr.)	Association with Applicant (Ex. – Teacher, Counselor, Minister, Employee)
()	()	()	()
Daytime Phone		Evening Phone	

Last Name	First Name	Prefix (Mr., Ms., Mrs., Dr.)	Association with Applicant (Ex. – Teacher, Counselor, Minister, Employee)
()	()	()	()
Daytime Phone		Evening Phone	

Applicant's Signature	Date	Parent/Guardian's Signature	Date
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CATE Administrator/Principal Signature

Administrator: Please PRINT your name

List the career and technology education courses and Carnegie units of instruction that designate the applicant as a Career and Technology Education completer. For example, the following courses could be used for an Accounting Completer (3 unit completer program): Accounting 1 (1 unit), Accounting 2 (1 unit), and Integrated Business Applications (1 unit). **Please refer to the most recent CATE Student Reporting Procedures Guide if you have questions.**

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|----|----|
| 1. | 4. |
| 2. | 5. |
| 3. | 6. |



Why Do You Need This Scholarship?
(Include Your Career Goals)

**South Carolina
Career and Technology Education Administrators Association
Scholarship Evaluation**

(SAMPLE SCORING FORM – FOR INFORMATION ONLY)

APPLICANT _____

SCHOOL _____ CATE DISTRICT _____ EVALUATOR _____

CRITERIA	VALUE	RATING
1. Completeness of Application (Followed Directions)	10 Points	_____
2. Financial Need	30 Points	_____
3. Career Plans and Goals	20 Points	_____
4. Awards and Activities	10 Points	_____
5. Work Experience	10 Points	_____
6. Course Work Related to Career Goals, Grades and School Attendance	20 Points	_____
	TOTAL	_____

South Carolina Career and Technology Education Districts by County

District I	District II	District III	District IV
Abbeville	Chester	Chesterfield	Aiken
Anderson	Fairfield	Clarendon	Allendale
Cherokee	Lancaster	Darlington	Bamberg
Edgefield	Lexington	Dillon	Barnwell
Greenville	Newberry	Florence	Beaufort
Greenwood	Richland	Georgetown	Berkeley
Laurens	Union	Horry	Calhoun
McCormick	York	Kershaw	Charleston
Oconee		Lee	Colleton
Pickens		Marion	Dorchester
Saluda		Marlboro	Hampton
Spartanburg		Sumter	Jasper
		Williamsburg	Orangeburg

**South Carolina
Career and Technology
Education Districts**

